

### **EDUCATION**

- > B.S. in Accounting
- > Salisbury University, Salisbury, MD

### **CERTIFICATIONS**

> Enrolled Agent

# PROFESSIONAL AFFILIATIONS

- National Association of Enrolled Agents
- Maryland/District of Columbia Society of Enrolled Agents

## ARLENE R. CLINE

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#### SUPERVISOR

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**Email** 

### **ABOUT**

Arlene joined PKS in 2020 and works in the firm's Salisbury office. She specializes in tax planning and preparation, payroll, bookkeeping and QuickBooks.

Outside of work Arlene enjoys baking, cooking, crochet, and spending time with her two children.

### AREAS OF PRACTICE

- > Individual income tax preparation
- > Tax preparation for small and medium sized businesses
- > Accounting systems and software set-up, integrations, and consulting
- > Income Tax Planning for individuals, corporations, and partnerships
- > Business Consulting Economic, Financial, Operational, and Management consulting to include new business startups, business problem solving, cash management and QuickBooks consulting.